Southern California IBEW-NECA Health Trust Fund

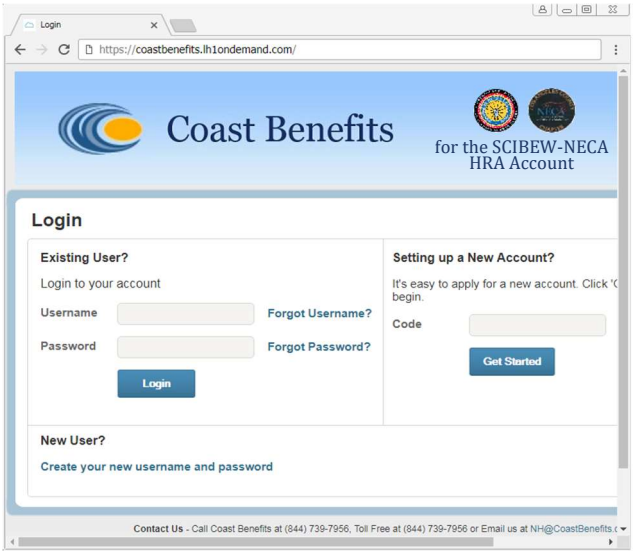
Health Reimbursement Arrangement

Administered by Coast Benefits, Inc.

Instructions for Using Your HRA Portal

Logging On

- Go to **https://scibewneca.lh1ondemand.com/**
- Enter your username and password.
- Click **Login.**



If you are not already registered for the site, your username will be:

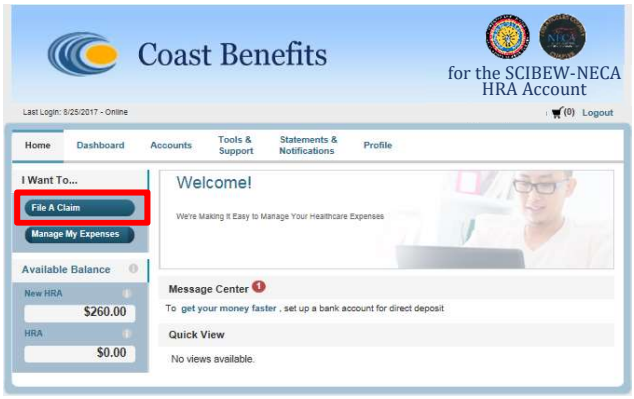
First Name Initial + Full Last Name + Last 4 digits of SSN
(example: ***jsmith6789***)

The default password is: ***Coast1*** (case sensitive)

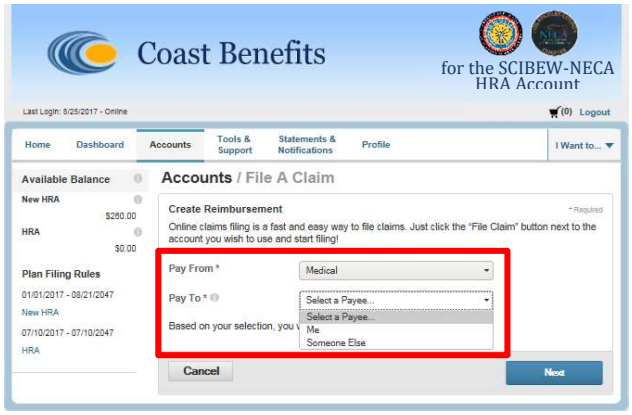
You will have 30 days to create a new password. After 30 days, you can create a new password by contacting Coast Benefits at **(844) 739-7956**.

Creating a Payment or Requesting a Reimbursement

- After you have logged in, click on the **File a Claim** button.



- On the next screen, select the **Pay From** drop-down menu and select **Medical**.
- Then go to the **Pay To** drop-down and:
  - To reimburse yourself for a previous expense, select **Me**.
  - To pay a provider, select **Someone Else**.
- Then follow the prompts.



Coast Benefits, Inc.
3444 Camino Del Rio North, Suite 101
San Diego, California 92108
Telephone: 844-739-7956 (toll-free)
Fax: 1-877-501-1015