



SOUTHERN CALIFORNIA IBEW-NECA ADMINISTRATIVE CORPORATION

6023 Garfield Avenue, City of Commerce, CA 90040
(323) 221-5861 or (800) 825-6935
Fax (323) 726-3520



Mailing Address:
P.O. Box 910918
Los Angeles, CA 90091
Website: www.scibew-neca.org

August 29, 2019

Dear Employer,

Attached to this letter are three memos regarding the following topics:

1. How to create a split report for August 2019 via WebERF.
2. How to create a split report for August 2019 via NECA-STAR.
3. WebERF enhancements available September 2019.

Please review.

This information can also be downloaded from our website at www.scibew-neca.org in the "For Employers" section.

If you have questions regarding any of the attached you may contact the Audit and Remittance Processing Department at the Fund Office at (323) 221-5861 or at the nationwide, toll free number, (800) 824-6935. Office hours are Monday through Friday, 8:30AM to 5:30PM. Voicemail messages may be left at any time, with return calls placed the next business day. Fax communications may be directed to (323) 726-3520.

Thank you for your cooperation.



SOUTHERN CALIFORNIA IBEW-NECA ADMINISTRATIVE CORPORATION

6023 Garfield Avenue, City of Commerce, CA 90040
(323) 221-5861 or (800) 825-6935
Fax (323) 726-3520



Mailing Address:
P.O. Box 910918
Los Angeles, CA 90091
Website: www.scibew-neca.org

August 29, 2019

TO: All Local 11 Signatory Contractors Reporting Via WebERF
FROM: The Southern California IBEW-NECA Administrative Corporation
RE: **SPLIT MONTH REPORTING – AUGUST 2019**

The Southern California IBEW-NECA Administrative Corporation (“Fund Office”) has been made aware that the negotiations for the various Collective Bargaining Agreements between IBEW Local 11 and LA NECA have been completed.

The newly negotiated rates have an effective date of August 5, 2019. Which means, there is a need to provide a “Split” Report for August 2019. All reportable hours worked for the period of August 1, 2019 through August 4, 2019 will be reported at the rates that were in effect on June 30, 2019, as these rates were extended through August 4, 2019. The second report for the period of August 5, 2019 through August 31, 2019, will need to be reported separately, as August 5, 2019 is the effective date of the newly negotiated rates.

To accommodate this need, WebERF has been enhanced to allow users to create a “split” report starting on a specific date. To create a “split” Report, please do the following:

Please note, reporting hours using the incorrect period, may result in overreporting or underreporting contributions. In order to avoid any reporting issues, please ensure all reportable hours and wages are being reported using the correct reporting period.

For the period of 8/1/19 – 8/4/19: If reportable hours were worked in the period of August 1, 2019 through August 4, 2019, when creating a Report in WebERF, you will need to do the following:

1. Log into WebERF and click the “Create New Report” link at the top of the page.



System Administrator on behalf of

Wednesday, August 21, 2019

Processing Options
Report deleted successfully

Select from the following options and then click the Create Report button. Fields marked with an asterisk (*) are required.



SOUTHERN CALIFORNIA IBEW-NECA ADMINISTRATIVE CORPORATION

6023 Garfield Avenue, City of Commerce, CA 90040
(323) 221-5861 or (800) 825-6935
Fax (323) 726-3520



Mailing Address:
P.O. Box 910918
Los Angeles, CA 90091
Website: www.scibew-neca.org

- 2. To change the “Reporting Period From” date, click the “change” link.

Reporting Period From*: August 1, 2019 **change** []

Report Type*: Regular No Employees Adjustment

Data Source*: Blank Form Use Last Report Import File Select Previous Prelist

Employer Report Form ID: []

Sort Order: First: [None] Second: [None] Third: [None]

9 Agreements found, displaying all Agreements.

No.	NCH	Status	Agreement
1.	<input type="checkbox"/>	Finalized (2)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (MASTER - STANDARD)
2.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (MOU BOEING - STANDARD)
3.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (NOP - STANDARD)
4.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (PAA - STANDARD)
5.	<input type="checkbox"/>	Finalized (1)	INTELLIGENT TRANSPORTATION SYSTEMS AGREEMENT - 11 ITS (MASTER - STANDARD)
6.	<input type="checkbox"/>	Finalized (1)	MAINTENANCE AGREEMENT - 11 MAINT (MASTER - STANDARD)
7.	<input type="checkbox"/>	Finalized (1)	MATERIAL HANDLER AGREEMENT - 11 MH (MASTER - STANDARD)
8.	<input type="checkbox"/>	Finalized (1)	NINTH DISTRICT MARKET ADVANCEMENT MOU - MKTMOU (MASTER - STANDARD)
9.	<input type="checkbox"/>	Finalized (1)	SO CA 9TH DISTRICT SOUND & COMM AGREEMENT - Sound (MASTER - STANDARD)

- 3. When the “change” link is clicked, a drop-down box will appear. Enter in the “Reporting Period From” date you wish to use by clicking the arrow on each box and selecting the Month, Day and Year. Click the “apply” button. **For the current specific need, you will need to select August 1, 2019. WebERF will default to the reporting period of August 1, 2019 through August 4, 2019 and use the rates in effect on these dates.**

Reporting Period From*: August 1, 2019 **change** [August] [1] [2019] [Apply]

Report Type*: Regular No Employees Adjustment

Data Source*: Blank Form Use Last Report Import File Select Previous Prelist

Employer Report Form ID: []

Sort Order: First: [None] Second: [None] Third: [None]

9 Agreements found, displaying all Agreements.

No.	NCH	Status	Agreement
1.	<input type="checkbox"/>	Finalized (2)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (MASTER - STANDARD)
2.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (MOU BOEING - STANDARD)
3.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (NOP - STANDARD)
4.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (PAA - STANDARD)
5.	<input type="checkbox"/>	Finalized (1)	INTELLIGENT TRANSPORTATION SYSTEMS AGREEMENT - 11 ITS (MASTER - STANDARD)
6.	<input type="checkbox"/>	Finalized (1)	MAINTENANCE AGREEMENT - 11 MAINT (MASTER - STANDARD)
7.	<input type="checkbox"/>	Finalized (1)	MATERIAL HANDLER AGREEMENT - 11 MH (MASTER - STANDARD)
8.	<input type="checkbox"/>	Finalized (1)	NINTH DISTRICT MARKET ADVANCEMENT MOU - MKTMOU (MASTER - STANDARD)
9.	<input type="checkbox"/>	Finalized (1)	SO CA 9TH DISTRICT SOUND & COMM AGREEMENT - Sound (MASTER - STANDARD)



SOUTHERN CALIFORNIA IBEW-NECA ADMINISTRATIVE CORPORATION

6023 Garfield Avenue, City of Commerce, CA 90040
(323) 221-5861 or (800) 825-6935
Fax (323) 726-3520



Mailing Address:
P.O. Box 910918
Los Angeles, CA 90091
Website: www.scibew-neca.org

4. Under the "Agreement" header, click the link to the report you want to process.

Reporting Period From*: August 1, 2019
Report Type*: Regular
Data Source*: Blank Form
Employer Report Form ID:
Sort Order: First: None, Second: None, Third: None
9 Agreements found, displaying all Agreements.
Table with 4 columns: No., NCH, Status, Agreement. Row 1: 1, [checkbox], Finalized (2), INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (MASTER - STANDARD)

5. Enter in all report data, then click Calculate.

Create/Edit Report
Monthly Payroll Report for Electrical Contractors
Employer ID, Contractor, Address 1-3, City, State, Zip Code, Phone, Ext, Fax, Federal ID Number, Report Period, EDI Reference Number, Agreement, Job Class Type, Clr Form, Remove, Save, Delete Rpt, Pend, Calculate
Employer Notes
Set Defaults
Employees table with columns: SSN*, Last Name*, First Name*, MI, Job Class, Project, Hours*, Wages*, Remove

6. Click Finalize. Print Report and Payment Coupon, sign and send payment and report according to the direction on the Payment Coupon.

Payment Coupon [Edit] [Delete Rpt] [Pend] [Finalize]



SOUTHERN CALIFORNIA IBEW-NECA ADMINISTRATIVE CORPORATION

6023 Garfield Avenue, City of Commerce, CA 90040
(323) 221-5861 or (800) 825-6935
Fax (323) 726-3520



Mailing Address:
P.O. Box 910918
Los Angeles, CA 90091
Website: www.scibew-neca.org

Please note, reporting hours using the incorrect period, may result in overreporting or underreporting contributions. In order to avoid any reporting issues, please ensure all reportable hours and wages are being reported using the correct reporting period.

For the period of 8/5/19 – 8/31/19: If reportable hours were worked in the period of August 5, 2019 through August 31, 2019, when creating a Report in WebERF, you will need to do the following:

1. Log into WebERF and click the “Create New Report” link at the top of the page.



2. To change the “Reporting Period From” date, click the “change” link.

Reporting Period From*: August 1, 2019 [change](#) []

Report Type*: Regular No Employees Adjustment

Data Source*: Blank Form Use Last Report Import File Select Previous Prelist

Employer Report Form ID: []

Sort Order: First: [None v] Second: [None v] Third: [None v]

9 Agreements found, displaying all Agreements.

No.	NCH	Status	Agreement
1.	<input type="checkbox"/>	Finalized (2)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (MASTER - STANDARD)
2.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (MOU BOEING - STANDARD)
3.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (NOP - STANDARD)
4.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (PAA - STANDARD)
5.	<input type="checkbox"/>	Finalized (1)	INTELLIGENT TRANSPORTATION SYSTEMS AGREEMENT - 11 ITS (MASTER - STANDARD)
6.	<input type="checkbox"/>	Finalized (1)	MAINTENANCE AGREEMENT - 11 MAINT (MASTER - STANDARD)
7.	<input type="checkbox"/>	Finalized (1)	MATERIAL HANDLER AGREEMENT - 11 MH (MASTER - STANDARD)
8.	<input type="checkbox"/>	Finalized (1)	NINTH DISTRICT MARKET ADVANCEMENT MOU - MKTMOU (MASTER - STANDARD)
9.	<input type="checkbox"/>	Finalized (1)	SO CA 9TH DISTRICT SOUND & COMM AGREEMENT - Sound (MASTER - STANDARD)



SOUTHERN CALIFORNIA IBEW-NECA ADMINISTRATIVE CORPORATION

6023 Garfield Avenue, City of Commerce, CA 90040
(323) 221-5861 or (800) 825-6935
Fax (323) 726-3520



Mailing Address:
P.O. Box 910918
Los Angeles, CA 90091
Website: www.scibew-neca.org

- When the “change” link is clicked, a drop-down box will appear. Enter in the “Reporting Period From” date you wish to use by clicking the arrow on each box and selecting the Month, Day and Year. Click the “apply” button. **For the current specific need, you will need to select August 5, 2019. WebERF will default to the reporting period of August 5, 2019 through August 31, 2019 and use the newly negotiated rates in effect on these dates.**

Reporting Period From*: August 1, 2019 [change](#) August 5 2019

Report Type*: Regular No Employees Adjustment

Data Source*: Blank Form Use Last Report Import File Select Previous Prelist

Employer Report Form ID:

Sort Order: First: Second: Third:

9 Agreements found, displaying all Agreements.

No.	NCH	Status	Agreement
1.	<input type="checkbox"/>	Finalized (2)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (MASTER - STANDARD)
2.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (MOU BOEING - STANDARD)
3.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (NOP - STANDARD)
4.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (PAA - STANDARD)
5.	<input type="checkbox"/>	Finalized (1)	INTELLIGENT TRANSPORTATION SYSTEMS AGREEMENT - 11 ITS (MASTER - STANDARD)
6.	<input type="checkbox"/>	Finalized (1)	MAINTENANCE AGREEMENT - 11 MAINT (MASTER - STANDARD)
7.	<input type="checkbox"/>	Finalized (1)	MATERIAL HANDLER AGREEMENT - 11 MH (MASTER - STANDARD)
8.	<input type="checkbox"/>	Finalized (1)	NINTH DISTRICT MARKET ADVANCEMENT MOU - MKTMOU (MASTER - STANDARD)
9.	<input type="checkbox"/>	Finalized (1)	SO CA 9TH DISTRICT SOUND & COMM AGREEMENT - Sound (MASTER - STANDARD)

- Under the “Agreement” header, click the link to the report you want to process.

Reporting Period From*: August 5, 2019 [change](#) August 5 2019

Report Type*: Regular No Employees Adjustment

Data Source*: Blank Form Use Last Report Import File Select Previous Prelist

Employer Report Form ID:

Sort Order: First: Second: Third:

9 Agreements found, displaying all Agreements.

No.	NCH	Status	Agreement
1.	<input type="checkbox"/>	Finalized (2)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (MASTER - STANDARD)
2.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (MOU BOEING - STANDARD)
3.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (NOP - STANDARD)
4.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (PAA - STANDARD)
5.	<input type="checkbox"/>	Finalized (1)	INTELLIGENT TRANSPORTATION SYSTEMS AGREEMENT - 11 ITS (MASTER - STANDARD)
6.	<input type="checkbox"/>	Finalized (1)	MAINTENANCE AGREEMENT - 11 MAINT (MASTER - STANDARD)
7.	<input type="checkbox"/>	Finalized (1)	MATERIAL HANDLER AGREEMENT - 11 MH (MASTER - STANDARD)
8.	<input type="checkbox"/>	Finalized (1)	NINTH DISTRICT MARKET ADVANCEMENT MOU - MKTMOU (MASTER - STANDARD)
9.	<input type="checkbox"/>	Finalized (1)	SO CA 9TH DISTRICT SOUND & COMM AGREEMENT - Sound (MASTER - STANDARD)



SOUTHERN CALIFORNIA IBEW-NECA ADMINISTRATIVE CORPORATION

6023 Garfield Avenue, City of Commerce, CA 90040
(323) 221-5861 or (800) 825-6935
Fax (323) 726-3520



Mailing Address:
P.O. Box 910918
Los Angeles, CA 90091
Website: www.scibew-neca.org

5. Enter in all report data, then click Calculate.

SC IBEW-NECA

Home | Select Employer | Create New Report | Reports List | Contact Us | Documentation | Help | Log off

Wednesday, August 21, 2019

Create/Edit Report

Monthly Payroll Report for Electrical Contractors
Electrical Industry Accounts - I.B.E.W. L.U.#11 - L.A. County N.E.C.A.
Together With
National Electrical Benefit Fund and National Electrical Industry Fund

Employer ID: _____ Federal ID Number: _____
 Contractor: _____ Report Period: 07/01/2019
 Address 1: _____ EDI Reference Number: Report Not Yet Finalized
 Address 2: _____ Agreement: INSIDE WIREMEN'S AGREEMENT - 11 (MASTER-STANDARD) - Current Rates
 Address 3: _____
 City, State, Zip Code: _____ Job Class Type: All
 Phone: _____ Ext: _____
 Fax: _____

Clr Form Remove Save Delete Rpt Pend **Calculate**

Employer Notes (maximum of 250 characters)

Set Defaults
 Job Class: Designated WM Project: _____
 1st Report in Area Last Report in Area Supplemental Report

SSN*	Last Name*	First Name*	MI	Job Class	Project	Hours*	Wages*	Remove
						0.00	0.00	<input type="checkbox"/>
						0.00	0.00	<input type="checkbox"/>

6. Click Finalize. Print Report and Payment Coupon, sign and send payment according to the direction on the Payment Coupon.

Payment Coupon Edit Delete Rpt Pend **Finalize**

If you have questions regarding the submission of reports and payment of contributions you may contact the Audit and Remittance Processing Department at the Fund Office at (323) 221-5861 or at the nationwide, toll free number, (800) 824-6935. Office hours are Monday through Friday, 8:30AM to 5:30PM. Voicemail messages may be left at any time, with return calls placed the next business day. Fax communications may be directed to (323) 726-3520.

Thank you for your cooperation.



SOUTHERN CALIFORNIA IBEW-NECA ADMINISTRATIVE CORPORATION

6023 Garfield Avenue, City of Commerce, CA 90040
(323) 221-5861 or (800) 825-6935
Fax (323) 726-3520



Mailing Address:
P.O. Box 910918
Los Angeles, CA 90091
Website: www.scibew-neca.org

August 29, 2019

TO: All Local 11 Signatory Contractors Reporting Via NECA-STAR
FROM: The Southern California IBEW-NECA Administrative Corporation
RE: **SPLIT MONTH REPORTING – AUGUST 2019**

The Southern California IBEW-NECA Administrative Corporation (“Fund Office”) has been made aware that the negotiations for the various Collective Bargaining Agreements between IBEW Local 11 and LA NECA have been completed.

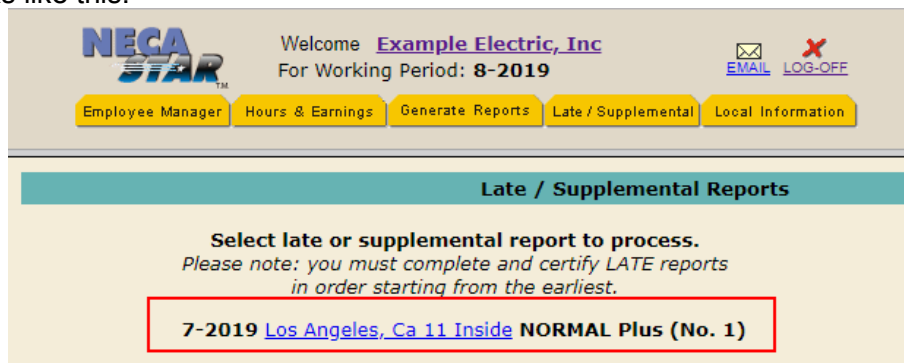
The newly negotiated rates have an effective date of August 5, 2019. Which means, there is a need to provide a “Split” Report for August 2019. All reportable hours worked for the period of August 1, 2019 through August 4, 2019 will be reported at the rates that were in effect on June 30, 2019, as these rates were extended through August 4, 2019. The second report for the period of August 5, 2019 through August 31, 2019, will need to be reported separately, as August 5, 2019 is the effective date of the newly negotiated rates.

To accommodate this need, NECA-STAR has been enhanced to allow users to create a “split” report starting on a specific date. To create a “split” Report, please do the following:

Please note, reporting hours using the incorrect period, may result in overreporting or underreporting contributions. In order to avoid any reporting issues, please ensure all reportable hours and wages are being reported using the correct reporting period.

For the period of 8/1/19 – 8/4/19: If reportable hours were worked in the period of August 1, 2019 through August 4, 2019, when creating a Report in NECA-STAR, you will need to do the following:

- 1. A special link has been enabled for you to report these hours separately at the rates in effect during the Work Month of July 2019. Login to your NECA-STAR account and click on the Late/Supplemental tab, then click on the link that looks like this:



After you’ve clicked on the link, your interface will refresh to the 7-2019 Working Month, so you can report these hours at the rates in effect during the Work Month of July 2019. **Please note, although the interface will indicate the Work Month of July 2019 (7-2019), these hours will show on the report and be processed as August 2019 (8-2019) hours.**



SOUTHERN CALIFORNIA IBEW-NECA ADMINISTRATIVE CORPORATION

6023 Garfield Avenue, City of Commerce, CA 90040
(323) 221-5861 or (800) 825-6935
Fax (323) 726-3520



Mailing Address:
P.O. Box 910918
Los Angeles, CA 90091
Website: www.scibew-neca.org

2. Enter in all reportable hours for the period of August 1, 2019 through August 4, 2019. **All hours entered into this Report, will be calculated at the rates in effect in July 2019.**
3. Preview, certify your report and send payment as normal.

For the period of 8/5/19 – 8/31/19: If reportable hours were worked in the period of August 5, 2019 through August 31, 2019, when creating a Report in NECA-STAR, you will need to do the following:

1. Login to your NECA-STAR account and select the Normal 8-2019 reporting interface.
2. Enter in all reportable hours for the period of August 5, 2019 through August 31, 2019. **All hours entered into this Report, will be calculated at the rates in effect as of August 5, 2019.**
3. Preview, certify your report and send payment as normal.

In addition, there has been the following enhancement to NECA-STAR reports:

- **Decoupling of Vacation Fund into the Vacation Fund (8.5%) and Dues Fund (3.5%):** Previously, all NECA-STAR Reports coupled the Vacation Fund (8.5%) and Dues Fund (3.5%) and displayed the total under the Vacation Fund (12%) header. Employer reports will now show the Vacation Fund (8.5%) and Dues Fund (3.5%) as separate entries on the Employer reports. Please note this is only a report enhancement and has no impact on any amounts due. **Please note, this change has an effective date of August 5, 2019 and will only appear on reports created for the work period of August 5, 2019 going forward.**

If you have any issues with submitting your report using NECA-STAR, please contact Union Data Systems at (805) 938-0121.

If you have questions regarding any of the above you may contact the Audit and Remittance Processing Department at the Fund Office at (323) 221-5861 or at the nationwide, toll free number, (800) 824-6935. Office hours are Monday through Friday, 8:30AM to 5:30PM. Voicemail messages may be left at any time, with return calls placed the next business day. Fax communications may be directed to (323) 726-3520.

Thank you for your cooperation.



SOUTHERN CALIFORNIA IBEW-NECA ADMINISTRATIVE CORPORATION

6023 Garfield Avenue, City of Commerce, CA 90040
(323) 221-5861 or (800) 825-6935
Fax (323) 726-3520



Mailing Address:
P.O. Box 910918
Los Angeles, CA 90091
Website: www.scibew-neca.org

August 29, 2019

TO: All Local 11 Signatory Contractors Reporting Via WebERF
FROM: The Southern California IBEW-NECA Administrative Corporation
RE: WEBERF ENHANCEMENTS

WebERF has been enhanced to better serve Employers who use this Reporting interface. The following is a list of enhancements that will be available starting September 2019.

- Decoupling of Vacation Fund into the Vacation Fund (8.5%) and Dues Fund (3.5%): Previously, all WebERF reports coupled the Vacation Fund (8.5%) and Dues Fund (3.5%) and displayed the total under the Vacation Fund (12%) header. Employer Reports will now show the Vacation Fund (8.5%) and Dues Fund (3.5%) as separate entries on the Employer Reports. Please note this is only a report enhancement and has no impact on any amounts due. Please note, this change has an effective date of August 5, 2019 and will only appear on reports created for the work period of August 5, 2019 going forward.
Selecting a report to create: To create a report, click the link to the report to be created, located under the "Agreement" header. Then follow the normal report creation process from here.

Table with 4 columns: No., NCH, Status, Agreement. 9 rows of data showing various agreements like 'INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (MASTER - STANDARD)'.

You can create multiple reports under one agreement, for example, if the employer processed/finalized a report with five employees, and then learns an employee was not reported, the WebERF user can simply click the link to the desired Agreement and create another report. The (1) that follows the word Finalized indicates the number of reports that have been finalized for the related Agreement.

Table with 4 columns: No., NCH, Status, Agreement. 9 rows of data, similar to the first table but with a red box around the number '2' in the Status column of the first row.



SOUTHERN CALIFORNIA IBEW-NECA ADMINISTRATIVE CORPORATION

6023 Garfield Avenue, City of Commerce, CA 90040
(323) 221-5861 or (800) 825-6935
Fax (323) 726-3520



Mailing Address:
P.O. Box 910918
Los Angeles, CA 90091
Website: www.scibew-neca.org

- **Visual status of all reports due:** WebERF has been enhanced to show a status of all monthly reports due. When an Employer clicks “Create New Report,” all Agreements with a report due will be displayed with a **Finalized** or **Not Reported** status. In the beginning, all reports due (listed under the Agreement header) will be displayed with a **Not Reported** status, which means no reports have been finalized. Once an Employer creates a report for a specific Agreement, the status will show as **Finalized**.

Reporting Period From*: August 1, 2019 [change](#)

Report Type*: Regular No Employees Adjustment

Data Source*: Blank Form Use Last Report Import File Select Previous Prelist

Employer Report Form ID:

Sort Order: First: Second: Third:

9 Agreements found, displaying all Agreements.

No.	NCH	Status	Agreement
1.	<input type="checkbox"/>	Not Reported	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (MASTER - STANDARD)
2.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (MOU BOEING - STANDARD)
3.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (NOP - STANDARD)
4.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (PAA - STANDARD)
5.	<input type="checkbox"/>	Finalized (1)	INTELLIGENT TRANSPORTATION SYSTEMS AGREEMENT - 11 ITS (MASTER - STANDARD)
6.	<input type="checkbox"/>	Finalized (1)	MAINTENANCE AGREEMENT - 11 MAINT (MASTER - STANDARD)
7.	<input type="checkbox"/>	Finalized (1)	MATERIAL HANDLER AGREEMENT - 11 MH (MASTER - STANDARD)
8.	<input type="checkbox"/>	Finalized (1)	NINTH DISTRICT MARKET ADVANCEMENT MOU - MKTMOU (MASTER - STANDARD)
9.	<input type="checkbox"/>	Finalized (1)	SO CA 9TH DISTRICT SOUND & COMM AGREEMENT - Sound (MASTER - STANDARD)

- **Ability to select a specific Reporting Period From day:** WebERF has been enhanced to allow users the option to create a report starting on a specific day. This feature will be useful in the event there is a contributions rate change that has an effective date other than the first of the month. To use this feature, please do the following:

1. In the “Reporting Period From” field, click the “change” link.

Reporting Period From*: August 1, 2019 [change](#)

Report Type*: Regular No Employees Adjustment

Data Source*: Blank Form Use Last Report Import File Select Previous Prelist

Employer Report Form ID:

Sort Order: First: Second: Third:

9 Agreements found, displaying all Agreements.

No.	NCH	Status	Agreement
1.	<input type="checkbox"/>	Finalized (2)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (MASTER - STANDARD)
2.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (MOU BOEING - STANDARD)
3.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (NOP - STANDARD)
4.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (PAA - STANDARD)
5.	<input type="checkbox"/>	Finalized (1)	INTELLIGENT TRANSPORTATION SYSTEMS AGREEMENT - 11 ITS (MASTER - STANDARD)
6.	<input type="checkbox"/>	Finalized (1)	MAINTENANCE AGREEMENT - 11 MAINT (MASTER - STANDARD)
7.	<input type="checkbox"/>	Finalized (1)	MATERIAL HANDLER AGREEMENT - 11 MH (MASTER - STANDARD)
8.	<input type="checkbox"/>	Finalized (1)	NINTH DISTRICT MARKET ADVANCEMENT MOU - MKTMOU (MASTER - STANDARD)
9.	<input type="checkbox"/>	Finalized (1)	SO CA 9TH DISTRICT SOUND & COMM AGREEMENT - Sound (MASTER - STANDARD)



SOUTHERN CALIFORNIA IBEW-NECA ADMINISTRATIVE CORPORATION

6023 Garfield Avenue, City of Commerce, CA 90040
(323) 221-5861 or (800) 825-6935
Fax (323) 726-3520



Mailing Address:
P.O. Box 910918
Los Angeles, CA 90091
Website: www.scibew-neca.org

- When the “change” link is clicked, a drop-down box will appear. Enter in the “Reporting Period From” date you wish to use by clicking the arrow on each box and selecting the Month, Day and Year. Click the “apply” button. Then follow the normal report creation process from here.

Reporting Period From*: August 1, 2019 [change](#) August ▾ 1 ▾ 2019 ▾ [Apply](#)

Report Type*: Regular No Employees Adjustment

Data Source*: Blank Form Use Last Report Import File Select Previous Prelist

Employer Report Form ID:

Sort Order: First: None ▾ Second: None ▾ Third: None ▾

9 Agreements found, displaying all Agreements.

No.	NCH	Status	Agreement
1.	<input type="checkbox"/>	Finalized (2)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (MASTER - STANDARD)
2.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (MOU BOEING - STANDARD)
3.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (NOP - STANDARD)
4.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (PAA - STANDARD)
5.	<input type="checkbox"/>	Finalized (1)	INTELLIGENT TRANSPORTATION SYSTEMS AGREEMENT - 11 ITS (MASTER - STANDARD)
6.	<input type="checkbox"/>	Finalized (1)	MAINTENANCE AGREEMENT - 11 MAINT (MASTER - STANDARD)
7.	<input type="checkbox"/>	Finalized (1)	MATERIAL HANDLER AGREEMENT - 11 MH (MASTER - STANDARD)
8.	<input type="checkbox"/>	Finalized (1)	NINTH DISTRICT MARKET ADVANCEMENT MOU - MKTMOU (MASTER - STANDARD)
9.	<input type="checkbox"/>	Finalized (1)	SO CA 9TH DISTRICT SOUND & COMM AGREEMENT - Sound (MASTER - STANDARD)

Creation of No Craft Hired (NCH) Reports:

- To create a No Craft Hired (NCH) Report (aka zero hours report), check the NCH box and click the link under the “Agreement” for the report you would like to create.

No.	NCH	Status	Agreement
1.	<input checked="" type="checkbox"/>	Finalized (2)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (MASTER - STANDARD)
2.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (MOU BOEING - STANDARD)
3.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (NOP - STANDARD)
4.	<input type="checkbox"/>	Finalized (1)	INSIDE WIREMEN'S AGREEMENT - 11 - 11 IW (PAA - STANDARD)
5.	<input type="checkbox"/>	Finalized (1)	INTELLIGENT TRANSPORTATION SYSTEMS AGREEMENT - 11 ITS (MASTER - STANDARD)
6.	<input type="checkbox"/>	Finalized (1)	MAINTENANCE AGREEMENT - 11 MAINT (MASTER - STANDARD)
7.	<input type="checkbox"/>	Finalized (1)	MATERIAL HANDLER AGREEMENT - 11 MH (MASTER - STANDARD)
8.	<input type="checkbox"/>	Finalized (1)	NINTH DISTRICT MARKET ADVANCEMENT MOU - MKTMOU (MASTER - STANDARD)
9.	<input type="checkbox"/>	Finalized (1)	SO CA 9TH DISTRICT SOUND & COMM AGREEMENT - Sound (MASTER - STANDARD)



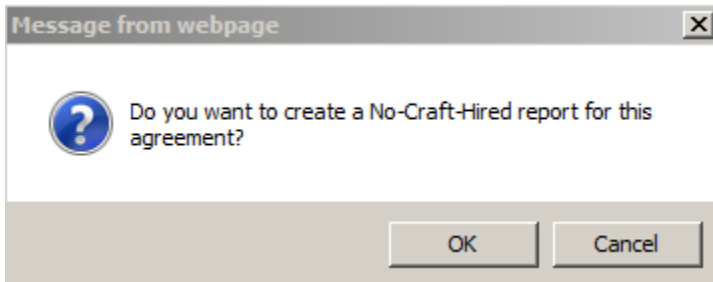
SOUTHERN CALIFORNIA IBEW-NECA ADMINISTRATIVE CORPORATION

6023 Garfield Avenue, City of Commerce, CA 90040
(323) 221-5861 or (800) 825-6935
Fax (323) 726-3520



Mailing Address:
P.O. Box 910918
Los Angeles, CA 90091
Website: www.scibew-neca.org

2. Click "OK" to confirm the creation of an NCH Report.



3. Click Finalize. Print Report and Payment Coupon, sign and send payment and report according to the direction on the Payment Coupon.



If you have questions regarding the submission of reports and payment of contributions you may contact the Audit and Remittance Processing Department at the Fund Office at (323) 221-5861 or at the nationwide, toll free number, (800) 824-6935. Office hours are Monday through Friday, 8:30AM to 5:30PM. Voicemail messages may be left at any time, with return calls placed the next business day. Fax communications may be directed to (323) 726-3520.

Thank you for your cooperation.