



SOUTHERN CALIFORNIA IBEW-NECA ADMINISTRATIVE CORPORATION

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Mailing Address:
P.O. Box 910918
Los Angeles, CA 90091
Website: www.scibew-neca.org

February 11, 2020

TO: All Signatory Contractors
FROM: Southern California IBEW-NECA Administrative Corporation (Administrative Trust Funds Office)
RE: **FRAUDULENT EMAIL/WIRE TRANSFERS**

On February 6, 2020, someone impersonated an Administrative Trust Funds Office employee to request a wire transfer payment from an employer by creating an e-mail account using a fraudulent domain name "SCIBEW-NECAS.ORG" and transposing the phone number information to contact the Fund Office employee. Fortunately, the fraudulent e-mail was discovered quickly and no monies were lost. This memo is intended to serve as a reminder regarding the ongoing cyber threats and to share with you the following information:

PLEASE NOTE: THE ADMINISTRATIVE TRUST FUNDS OFFICE WILL NEVER REQUEST A PAYMENT BE SENT VIA WIRE TRANSFER. ALL PAYMENTS SHOULD BE SENT DIRECTLY TO THE FOLLOWING LOCKBOX:

**Amalgamated Bank
P.O. Box 39140
Los Angeles, CA 90039**

PLEASE CONTACT THE ADMINISTRATIVE TRUST FUNDS OFFICE IMMEDIATELY BY PHONE IF YOU RECEIVE A DEMAND OR REQUEST TO PROVIDE PAYMENT VIA A WIRE TRANSFER.

Please contact the Audit and Remittance Processing Department at (323) 221-5861 or (800) 824-6935 if you have questions. Office hours are 8:30 AM to 5:30 PM, Monday through Friday. Voicemail messages may be left at any time and fax communications may be sent to (323) 726-6953.